



Mayes County Rural Water District No. 2
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MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING September 8, 2025

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of Meeting was posted September 5, 2025, at 3:30 p.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblentz at 7:31 p.m.

Quorum was established – Members present: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder.

Members late: None.

Members left early: None.

Members absent: Amos Allen and Jason Turner.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert, and Kathy Waggoner.

Visitors present: Jason Castleman

Under Public Comment: Jason Castleman was present to inquire about his application for a new Benefit Unit. He had some questions about the placement of the meter- regarding where would be the best placement and if other utilities could be in the same trench. He was given the guidelines of where the meter could be placed, such as not too far into the property or too close to the driveway. On his side of the meter the water department does not have any authority, but recommends not having other utilities in the same trench. No action taken.

A motion was made by John Hardin and seconded by Ed Yoder to approve the minutes of the August 11, 2025 meeting. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by Dale Yoder to approve the minutes of the August 21, 2025 Special Meeting. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Dale Yoder to approve August bills check numbers 21428-21451 plus 22 bills to be paid online, September payroll and postage in the amount of \$117,226.72 from the Welch State Bank Revenue Fund and check number 1019 in the amount of \$112,161.05 from the BancFirst account. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Cobb to approve the following benefit unit applications:

- BU# 3109 – Michael Hall
- BU# 3114 – Steve and Barbara Yoder
- BU# 3115 – Dillan Vanhorn
- BU# 3116 – Jason and Katherine Castleman
- BU# 3117 – Clarence and Edna Miller
- BU# 3118 – Shirley Wright
- BU# 3119 – Jerry and Jodi Jones

The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Dale Yoder to approve the following benefit unit transfers:

- BU# 37 – Roxie Wheatcraft to Ed Yoder
- BU# 1212 – Shawn Scruggs to Oak Prairie LLC / Joshua Clarke
- BU# 1580 – James Richmond to Kelly Wade
- BU# 2051 – David and Cecile Heflin to Tristan Salmon
- BU# 2788 – Cecelia Bowers to Shanon Gower
- BU# 2837 – Burl and Becky Carter to Henry Chasteen

The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

Information was given on the DWSRF program. No action was taken.

A motion was made by Ed Yoder and seconded by John Hardin to hire April Adams, CPA to conduct the 2025 audit. The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by John Cobb to approve the surplus of the 2010 Ford F-150 and list it with Purple Wave to sell. The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by Dale Yoder to change the regular meeting time to 6:30pm beginning January 2026. The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Ed Yoder to approve Change Order No. 1 to Ira M Green Construction, Inc. in the amount of \$25,200.00 for additional items of work on the Inola Port WWTP Water Line Extension Project. The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve Pay Request No. 4 to Ira M Green Construction, Inc. in the amount of \$226,425.85, for work completed on the Inola WWTP Water Line Extension Project with check number 21452. The motion carried with the following voting yes: Charles Coblenz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by Dale Yoder to approve Change Order No. 1 to King Excavating, Inc. in the amount of \$30,572.00 for additional items of work on the ARPA E 550 Rd & N 4380 Rd Water Line Project. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Cobb to approve Pay Request No. 2 to King Excavating, Inc. in the amount of \$103,337.20 for work completed on the ARPA E 550 Rd & N 4380 Rd Water Line Project with check number 1020. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by John Hardin to approve the purchase of Right-of-Way Easements for the ARPA E 550 road & N 4380 road Water Line Project, to be reimbursed by Mayes County ARPA funds, in the amount of \$2,050.00 each, to the following:

Jacqueline Parson and Thomas Wright
Justin Williams
Caleb Gibson

With check numbers 21453-21455. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve a Line Extension Agreement with Jim Page for a water line extension on E 574 road, located in the SW/4 of the SE/4 of Section 28, Township 20 North, Range 17 East of the Indian Base and Meridian, Rogers County, Oklahoma, generally located NE of Inola Oklahoma North of US-412, contingent upon his acceptance. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Diacon and seconded by John Cobb to approve a Line Extension Agreement with Jamie Thornton for a water line extension on E 565 road, located in the SW/4 of the NE/4 of Section 19, Township 20 North, Range 20 East of the Indian Base and Meridian, Mayes County, Oklahoma, generally located East of Locust Grove Oklahoma, contingent upon her acceptance. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

Engineer Brian Kellogg gave a brief Engineering Report: The SCADA project is waiting on contracts and bonds, will be approximately 3 months to get the controls built and equipment shipped. He has been working with Manager Tom Rotert on fighting low chlorine district wide.

Tom Rotert gave a Manager's Report: Water loss was at 30.96% when figuring off the date RVS does billing. Not very accurate due to the amount of flushing this month, plus the amount of estimated bills. Manager would like to address revising the spending limit for himself, before requiring specific Board approval. The previously approved amount is \$500, which doesn't allow for much with today's prices. A motion was made by John Hardin and seconded by John Diacon to set the spending limit for the Manager at \$5,000.00 without needing prior Board approval. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

Recently it was discovered that the employee retirement is being handled incorrectly; Edward Jones advisor Nicholas Harris will be working with the District and it's employees to set up the retirement plans correctly. There are several CDs maturing next month, the Board may need to start thinking about what to do with them.

Under Old Business: It was questioned last month whether we could stop allowing the Multi-Points of Use/ Double Minimums. Upon checking the By-Laws, we cannot stop allowing Multi-Points of Use as they are provided for in the By-Laws, without amending the By-Laws by member vote.

Under New Business: There were some plumbing issues at the District office that needed the services of a plumber after the Agenda was posted. Woolley Plumbing came out very quickly and the Manager would like to be able to pay their invoice upon receipt, without having to wait another month.

A motion was made by Michael Southern and seconded by John Diacon to approve check number 21456 to pay the invoice from Woolley Plumbing, upon receipt. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Ed Yoder to adjourn. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblentz at 9:57 p.m.

Secretary Treasurer
(seal)