

**MAYES COUNTY RURAL WATER DISTRICT NO. 2**  
**P.O. BOX 787**  
**CHOUTEAU, OK. 74337**  
**PHONE 918-476-8992**

**MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING September 9, 2024**

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of meeting was posted September 6, 2024, at 11:30 a.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblentz at 7:32 p.m.

Quorum was established – Members present: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder.

Members late: None.

Members left early: None.

Members absent: Amos Allen. Travis Mahurin's seat was vacant.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert and Kathy Waggoner.

Visitors present: Sandi Barnes and Chad Sellers.

**Under Public Comment:**

Sandi Barnes was present to request help paying for repairs to her property after a pipe froze earlier this year. Ms. Barnes had requested a work order to repair the angle stop on the meter; her plumber said that the meter would turn past the off position. Before the repair could be completed, some of the pipes froze and busted, leaking water in the house. The Board determined that since no other precautions were taken to prevent freezing pipes, this was not the District's responsibility and would not be able to provide assistance. The District will waive any connection fees when ready to be reconnected.

A motion was made by John Hardin and seconded by John Diacon to approve the minutes of the August 12, 2024, meeting. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by Ed Yoder to approve August bills check numbers 21008 - 21037 plus 16 bills to be paid online, September payroll and postage in the amount of \$219,032.12 from the Welch State Bank Revenue Fund. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Dale Yoder to approve new BU#s 2364, 3095, and 3096. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by John Cobb to approve the following benefit unit transfers: BU#s 997, 584, 2614, 2695, 2294, 2977, 2426, 646, and 1435. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Diacon and seconded by John Cobb to approve Pay Request No. 9 from DMD Construction in the amount of \$26,030.00 for the 2023 Valve Project and remit with check number 21038

from the Revenue Fund with the payee being DMD Construction AND Utility Supply then submit for reimbursement for the District from the loan trustee. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Cobb to approve Pay Request No. 2 from General Underground Construction for the Hwy 412 River Bore Project in the amount of \$211,182.63. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by Dale Yoder to approve the transfer of \$60,000.00 from the BancFirst account to the Welch State Bank Revenue Fund Account. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve the transfer of \$1,500.00 from the Welch State Bank Revenue Fund Account to the Welch State Bank Deposit Refund Account. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

Engineer Brian Kellogg gave a brief Engineering Report: General Underground Construction is making great progress on the Hwy 412 River Bore Project. They are working on the third pass of increasingly larger diameters. The bore is approximately 1,800 feet.

Tom Rotert gave a Manager's Report: Water loss was up to 40.5%. The OOWA bill was up nearly 10 million gallons from last month; unsure if this is still leveling out from estimating or if there is that much water being lost. Working on fixing leaks as fast as possible, still a lot left to complete along with new breaks being found. Disbursements were up, partly due to increase in OOWA bill, as well as unusual higher expenses such as fixing pumps. Gathered fence quotes for the towers; however, they are not all proposed for the same area and/or type of fencing. Will have the companies resubmit quotes with the same parameters to get a better comparison.

Under Old Business: Manager gave an update on Zenner: October 1, 2024 is the planned start date for them to come out and begin working on replacement/repairs. Should take about one month to complete.

Under New Business: John Diacon brought up planning for the annual Christmas Dinner. Manager will begin looking into reserving a venue for early December.

A motion was made by Ed Yoder and seconded by Michael Southern to adjourn. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Hardin, Ed Yoder, John Cobb, John Diacon, and Dale Yoder. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblentz at 9:21 p.m.

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**Secretary Treasurer**  
**(seal)**