



Mayes County Rural Water District No. 2
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MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING June 9, 2025

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of Meeting was posted June 6, 2025, at 11:30 a.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblentz at 7:32 p.m.

Quorum was established – Members present: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner.

Members late: None.

Members left early: None.

Members absent: Ed Yoder and Amos Allen.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert, and Kathy Waggoner.

Visitors present: Corby Reheard w/Aflac, Mack Greever- Attorney at Law, Doug Hall with ORWA, and Jonathan Miller.

Under Public Comment: Corby Reheard was present to request permission to come in and present to the employees about supplemental insurance benefits and start a payroll deduction, if elected. The Board stated that it would be up to the District Manager to allow them to present to the employees and if the employees were interested they would re-visit any necessary permissions for payroll deductions. He left his contact information with Tom Rotert to set up a time to come speak with the employees. No action taken. Jonathan Miller was present if needed for his new tap and line extension agreement, both items to be discussed at a later point in the meeting. No action at this time.

Mack Greever was present to discuss the District's boundary protection, at item 20.

Doug Hall with Oklahoma Rural Water Association was present to discuss the LRSP (Long Range Sustainability Program) offered by ORWA. This is a program where ORWA works with rural departments across the state to help develop and/or improve on several points such as SoP, Emergency Response Plan, Rate Analysis, Water Loss audits, mapping, SoonerWarn, and more. There is no cost to the District, other than a Hydraulic Analysis, if needed. The program usually takes approximately 1.5-2 years to complete. So far, out of about 80 systems who have already signed up, 18 have fully completed the program. This could be a great asset to the District.

A motion was made by Michael Southern and seconded by Jason Turner to move forward with the LRSP with ORWA. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Dale Yoder to approve the minutes of the May 12, 2025 meeting. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by Jason Turner to approve May bills check numbers 21314-21342 plus 13 bills to be paid online, June payroll and postage in the amount of \$171,800.75 from the Welch State Bank Revenue Fund. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by Dale Yoder to approve the following benefit unit applications: BU# 3099- Ryan and Madison Hulse and BU# 3106 – Jonathan Miller. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Hardin to approve the following benefit unit transfers: BU# 1516 – Doris Ashmore to Desiree Lawson

BU# 2113 – Janet and James Lauters to Kyle Knight

BU# 155 – Roger and Charbon Scott to Monica Garcia

BU# 1481 – Tina Coutts to Chris Kinnamon

BU# 2267 – David and Nancy Zavodny to Rachel Gilmore

BU# 31.1 – Brandon Hawkins to Rich and Janice Black

BU# 307-16 – Heath and Jane Bobo to Kirby and Rebecca Smith

The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Hardin to approve the Jonathan Miller Water Line Extension Agreement. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Cobb to pull Welch State Bank CD# 21998 upon maturity and deposit in the BancFirst account. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to pull Welch State Bank CD# 21999 upon maturity and deposit in the BancFirst account. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to pull Welch State Bank CD# 22002 upon maturity and deposit in the BancFirst account. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by John Hardin to pull Welch State Bank CD# 22003 upon maturity and deposit in the BancFirst account. The motion carried with the following voting yes:

Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Hardin to approve Tom Rotert and Ryann Rotert as authorized personnel to access Safe Deposit Box 1021 at Welch State Bank. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by Dale Yoder to approve a pilot with Metron Farnier in the amount of \$4,200.00 for 10 meters for 60 days, with check number 21343. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Diacon to approve Pay Request No. 1 to Ira M. Green Construction, Inc. in the amount of \$286,278.70 for work completed on the Inola WWTP Water Line Extension Project. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Diacon to forgive the remaining balance on the Carlisle Water Line and remove the extra surcharge on those customers. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Hardin to approve hiring Kellogg Engineering and/or Ruperto Aguilar on a part time basis of no more than 2 days per week, 4 hours a day, at a rate of \$75.00/hour to assist District Manager Tom Rotert. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by John Cobb to award the ARPA E 550 Rd and N 4380 Rd Water Line Project to King Excavating, Inc., in the amount of \$305,720.00, subject to required bonds and insurance, legal review, mutual approval, and execution of the contract. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Dale Yoder to authorize the Chairman of the Board to execute the Agreement and the Notice to Proceed on the ARPA E 550 Rd and N 4380 Rd Water Line Project subject to required bonds, required insurances, and legal review. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Discussion was had regarding protecting the District's boundaries. Attorney Mack Greever was present to explain the District's options regarding a municipality encroaching on a rural district's boundaries. There is little protection in these instances, unless a district has a USDA 1926B loan. Having such a loan could protect that part of the district where the infrastructure was being installed, repaired, replaced, etc. by use of the funds from such a loan. Mr. Greever would recommend he continue on an hourly basis to determine what is required for such a loan as well as reaching out to Steven Harris to inquire about him coming on board as co-counsel and what his retainer would be.

A motion was made by Jason Turner and seconded by John Cobb to retain Mack Greever in his current capacity on an hourly basis while researching the requirements for the USDA 1926B loan and to contact

Steven Harris to inquire about his retainer and willingness to be co-counsel. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Michael Southern and seconded by Jason Turner to approve advertising the SCADA project for bids. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Jason Turner to table advertising the AMI project for bids. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Engineer Brian Kellogg gave a brief Engineering Report: He has still been in talks with the Aluminum plant who say they will be needing 8 million gallons per day. The first phase of the project would require 2.7 million gallons per day and 22 miles of 24 inch pipe be installed.

Tom Rotert gave a Manager's Report: Water loss was at 29.34%/13.22%. When reading the master meters the same date as the reads in the RVS billing software, this should give a more accurate water loss. This month is not as accurate, being the first month, but next month should have a more accurate number when the same days are compared. Disbursements are down some this month, not as many unexpected expenses. He would like to replace his computer and the office manager's computer; they are approximately 8 years old and beginning to show performance problems.

A motion was made by Michael Southern and seconded by Jason Turner to approve the purchase of two new computers at a total cost under \$4,500.00. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

The annual hosting fee for Zenner expired May 31, 2025 and while we have not received an invoice for another year of service, he would like to be able to go ahead and pay it to keep the system going for as long as possible and be able to remotely read as many meters as possible while working on purchasing a new system. He would like to go ahead and tie in the Jonathan Miller Line Extension so that there are not two dead ends within a half mile of each other. Roy Reed has already been hired to install Mr. Miller's portion of the line extension; he would be able to install the entire extension/tie in at once at a cost to the District of approximately \$5,000.

Scotty Hagan is up for his 90 day review and raise recommendation. He has been working hard, shows up for after hours calls, shown a good attitude and willingness to learn and do a good job. The normal 90 day raise has been \$0.50 an hour but due to his outstanding performance the District Manager would like to give him more.

A motion was made by Jason Turner and seconded by John Hardin to increase Scotty Hagan's pay \$2.00 an hour. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Under Old Business: Update on Roy Reed working on the work orders- he has gotten us caught up on the old work orders and helping keep the new work orders coming in under control.

Under New Business: The invoices for the operators' water licenses were received in the mail after the Agenda was posted; would like to be able to get a check approved to get those paid in a timely manner.

A motion was made by Jason Turner and seconded by Dale Yoder to approve check number 21345 to DEQ in the amount of \$184.00 for the renewal of the employee's licenses. The motion carried with the following

voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Executive session was not entered.

A motion was made by Michael Southern and seconded by John Cobb to adjourn. The motion carried with the following voting yes: Charles Coblentz, Michael Southern, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblentz at 10:30 p.m.

Secretary Treasurer
(seal)

