



Mayes County Rural Water District No. 2
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MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING July 14, 2025

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of Meeting was posted July 11, 2025, at 11:30 a.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblentz at 7:30 p.m.

Quorum was established – Members present: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner.

Members late: None.

Members left early: None.

Members absent: None.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert, and Kathy Waggoner.

Visitors present: Paula and Scott Reed, Andrea and John Thibeault, Junior Skinner, and Kirk Kvittum.

Under Public Comment:

Paula and Scott Reed were present regarding the fiber optic installation crews hitting the water lines. The Reeds have been customers for decades and have never had the issues with water outages like the past couple of months. Mr. Reed actually contacted his State Representative who put him in contact with Mike Sanders, who is the Director of the Oklahoma Broadband Office. Mr. Reed forwarded Mr. Sanders's contact information to District Manager Tom Rotert, who has been in contact regarding the multiple line hits with proper locates. No action taken.

Andrea and John Thibeault, Junior Skinner, and Kirk Kvittum were present representing the Flat Rock Fire Department regarding the hydrant installation and water service at one of their stations. The District Manager had informed them that they would have to apply for a meter for the hydrant they are wanting installed on the 2 inch line to use to fill their water trucks but they had questions. The Board stated that they would need to fill out an application and purchase the appropriate sized meter, just as any other customer, so we can track the usage; however there would not be a monthly minimum. The hydrant meter would be only for filling their tanks and any other usage at the station would have to be hooked up to the existing standard meter. No action taken.

A motion was made by Jason Turner and seconded by Amos Allen to approve the minutes of the June 9, 2025. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Cobb to approve June bills check numbers 21348-21381 plus 15 bills to be paid online, July payroll and postage in the amount of \$193,373.61 from the Welch State Bank Revenue Fund. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Dale Yoder to approve the following benefit unit application: BU# 3108- Dalton Anglum. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by Jason Turner to approve the following benefit unit transfers:

- BU# 470 – Jarred Cudek to Bill Huynh
- BU# 472 – Jarred Cudek to Bill Huynh
- BU# 1118 – Judy Crane to Van Crane
- BU# 2048 – Shirley Butler to Jason and Juanita McMurrian
- BU# 2056 – Barry Chupp to Darren Chupp
- BU# 2333 – Shanna Castillo to Taylor Scates
- BU# 3107 – Nollin Properties to Zachary Hubbard

The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Amos Allen and seconded by Jason Turner to approve Pay Request No. 2 to Ira M Green Construction, Inc in the amount of \$162,849.00 with check number 21382 for work completed on the Inola WWTP Water Line Extension Project. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Jason Turner to approve renewal of Grand Gateway membership in the amount of \$1,500.00 with check number 21383. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by John Cobb to pass on the OOWA water rate increase of \$0.06 per thousand gallons in addition to increasing the water rates \$0.25 per thousand gallons. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by Amos Allen to approve raising the monthly minimum on all accounts by \$2.00. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by John Hardin to approve increasing the Return Check fee to \$35.00, the Tamper fee to \$150.00 and the Trip charge to \$75.00. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

The resignation of Kenneth Green was acknowledged. No letter was submitted. No action taken.

A motion was made by John Hardin and seconded by Ed Yoder to approve the purchase of Right-of-Way Easements for the ARPA E 550 road & N 4380 road Water Line Project, to be reimbursed by Mayes County ARPA funds, in the amount of \$4,000.00 each, to the following:

Ivan and Lina Motter
Ralph Gibson Trust
Cathy Pierce
Ronnie and Reva Pierce
Nita Kay King Revocable Living Trust
Jimmy Monk

The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Engineer Brian Kellogg gave a brief Engineering Report: Moving forward on the SCADA specifications; will need to get electric to Inola and Hooker towers, gravel roads and fence the areas. It's looking like it will be closer to the beginning of the year; the wait for necessary equipment is long. Working on engineering reports for the replacement of the meter reading system for a USDA loan first, then will be working on putting out for bid on the meter reading system.

Tom Rotert gave a Manager's Report: Water loss was at 33.77% when figuring off of the date RVS does billing. Still a little high, as there have been several hits from the construction crews installing fiber optic lines, plus a couple of good leaks. One was so hard to find, it ran several hours before being found and fixed. There has been a lot of extra flushing lately, too. Brian Kellogg suggested we talk to Rogers Rural Water District 6 about selling water to them temporarily to help move water through the system. Disbursements are a little high; engineering fees are high, but most will be reimbursed. We had to send check number 21347 in the amount of \$1,596.82 for the Miller Line Extension permit to DEQ; it was after the meeting but the Chairman was informed and it was reflected on this month's disbursements. If paid by credit card, there would have been a significant fee. One of the employees was in a small accident in the 2007 GMC truck- he hit a customer's brick mailbox. The insurance claim has already been filed and determined the truck will be totaled. The insurance company will take possession of the vehicle and will waive the deductible, resulting in a payment of \$6,673.50. Manager is working on getting quotes to replace the vehicle, hoping to have those next month. Manager would like to hire part time meter reader(s), to work 4-5 days a month to help with getting reads. There are too many for our guys to keep up with while doing the other parts of the job simultaneously. Brian suggested using the contractors for leaks/work orders and have our guys focus on reading meters while looking for Kenny's replacement, plus possibly a meter reader. The AC unit has been having issues; working on getting quotes for a replacement. There are more funds remaining on the loan that we thought; we need to be looking at small projects to expend the remaining funds after the new SCADA system. The funds from the Communication Federal Credit Union CD# 11 in the amount of \$138,402.83 were supposed to be transferred to a CD at Edward Jones but somehow the funds were never transferred.

A motion was made by Michael Southern and seconded by Jason Turner to leave the funds from Communication Federal Credit Union CD #11 in the Revenue Fund account. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Jesse Armstrong is up for his 90 day review. He has been doing a good job and a \$1.00 per hour raise is recommended.

A motion was made by John Hardin and seconded by Amos Allen to approve a raise of \$1.00 per hour for Jesse Armstrong, effective August 1, 2025. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Dylan Lyman is up for his 90 day review. He has been doing really well, he shows a lot of potential and a \$1.50 per hour raise is recommended.

A motion was made by John Hardin and seconded by Amos Allen to approve a raise of \$1.50 per hour for Dylan Lyman, effective August 1, 2025. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Under Old Business: There were 4 CDs at Welch State Bank that were voted on last month to pull upon maturity and put the funds into the BancFirst account. Upon receiving the current rates for CDs at Welch State Bank, it may be better to renew those CDs on a 3 or 6 month term.

A motion was made by John Hardin and seconded by Amos Allen to reconsider the motions to pull CD numbers 21998, 21999, 22002 and 22003 at Welch State Bank and instead renew each of those CDs on 3 month terms at Welch State Bank at a rate of 4.3% with Charles Coblentz and Amos Allen as authorized representatives. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by John Diacon to adjourn. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, John Hardin, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblentz at 9:50 p.m.

Secretary Treasurer
(seal)