

**MAYES COUNTY RURAL WATER DISTRICT NO. 2**  
**P.O. BOX 787**  
**CHOUTEAU, OK. 74337**  
**PHONE 918-476-8992**

**MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING February 10, 2025**

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of meeting was posted February 7, 2025, at 11:30 a.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblentz at 7:30 p.m.

Quorum was established – Members present: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner.

Members late: None.

Members left early: None.

Members absent: John Hardin.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert and Kathy Waggoner.

Visitors present: David and Janet McCollough, Marcia McKinley, and Jonathan Miller.

**Under Public Comment:**

David and Janet McCollough and Marcia McKinley were present to discuss pressure issues at Carpenter Addition. There have been drops in pressure in that area. The McCollough's stated they have been monitoring their pressure and have only been getting 30-40 lbs at their house. The Board said the District is only required to supply 25 lbs of pressure to the meter and even though the pressure may be less than before, the District is still meeting all requirements. Engineer Brian Kellogg also stated that those closest to the tower actually have less pressure than those farther away. Ms. McKinley stated that the pressure has been dropping for at least a year but had gotten worse this past summer. She inquired about the lines and requested to see a map. Kathy Waggoner provided her with a map. Manager Tom Rotert informed the Board that he was aware that there has been an ongoing issue; he believes that it has to do with the solar panel not charging the batteries at the pump station, causing the pumps to not run properly. He informed the Board that every time a complaint has been called in, someone has gone out that same day to remedy the problem. There was discussion regarding either replacing the solar panel or getting an electric hookup instead. No action was taken.

Jonathan Miller was present to discuss options on getting water to his property. There are lines to the North and South of his property, but none adjoining his property. Mr. Miller has looked into the cost to install a main line from both the North and the South- to lay a main line from the North would be over \$10,000 and to lay a main line from the South would require a costly road bore that would be nearly as much as coming from the North. He would like to be able to come from the South by way of easement; the property owner is agreeable to allowing Mr. Miller to purchase a plot of land to place his meter then granting an easement to lay his service line. This option would be the most cost-effective for Mr. Miller. The District proposed a joint effort to get a main line installed, where the District would help with the road bore and permits and Mr. Miller would buy and install the pipe. Engineer Brian Kellogg will work on getting specifications and a cost estimate together for review. No action was taken.

A motion was made by Jason Turner and seconded by Dale Yoder to approve the minutes of the January 13, 2025, meeting. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Amos Allen and seconded by John Cobb to approve January bills check numbers 21175-21205 plus 14 bills to be paid online, February payroll and postage in the amount of \$174,552.79 from the Welch State Bank Revenue Fund. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by Jason Turner to approve the following benefit unit transfer: BU#s 2452. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Cobb to accept the Audit Report. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by Jason Turner to approve the transfer of \$100,000.00 from the BancFirst account to the Revenue Fund account. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by John Diacon to approve pulling Communication Federal Credit Union CD #11 upon maturity and reinvesting it in a Treasury Bill for a 3-month term. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by Jason Turner to approve pulling All Capital Bank CD #9362 upon maturity and reinvesting it in a Treasury Bill for a 3-month term. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Amos Allen and seconded by John Diacon to approve pulling First Bank CD #3100265 upon maturity and reinvesting it in a Treasury Bill for a 3-month term. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by John Cobb and seconded by John Diacon to approve Pay Request No. 6 from General Underground Construction, Inc. for completion of the 2024 US Grand River Bore and Water Line Project in the amount of \$85,803.12. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Jason Turner and seconded by John Diacon to approve Pay Request No. 14 from DMD Construction in the amount of \$9,196.25 for the 2023 Valve Project. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Engineer Brian Kellogg gave an Engineering Report: The River Bore project is completed and came in approximately \$10,000.00 under budget. There are 8 valves left on the 2023 Valve Project, mostly valves that they have not been able to locate. Still working toward completion.

Tom Rotert gave a Manager's Report: Water loss was at 33.5%. Had to estimate Master A, it is not reading again. Talking with OOWA to get it replaced/repared. Contractor Roy Reed has been helping with work orders while our maintenance operators have been tracking a major leak in the Locust Grove area causing pressure issues. Eden Mennonite Church did receive the new Fire Line Policy and Contract; it appears they do have all of the necessary equipment and are compliant with the updated policy. We do not have the signed contract returned yet. Still working with Cowboy Gatherin' Church on their contract. ORWA (Oklahoma Rural Water Association) has a R.I.G. Grant program that he would like to apply for to help with the purchase of a new backhoe- they will help with 80% of the cost up to a maximum of \$100,000.00. Working on getting the Chouteau Point spare pump repaired, it will cost approximately \$3,200.00. Looking into a possible pilot program with Ferguson/Kamstrup. Had a virtual meeting at the end of January where he and the engineer looked at a couple of running systems. It is projected by Ferguson that installation would be completed in 90 days. With 3 additional sites for collectors, total project cost is now estimated at \$2.2 million. Zenner is still here working, No Reads are at 1,050. SCADA needs upgraded/replaced- looking into other systems. River bore is completed, and the new line is online- will be turning off the line on the bridge in the next week or so and looking into getting the old line off the bridge.

Under New Business: There were two invoices that came in the mail today that Manager Tom Rotert would like to get paid before next month's meeting.

A motion was made by Jason Turner and seconded by John Cobb to approve check numbers 21206 and 21207 for payment to Napa in the amount of \$187.61 and Reed's Excavating Services in the amount of \$6,200.00, respectively. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

Executive Session not entered. Discussion regarding raises for office staff and field employees. The Board would like to see what a typical day entails for field employees- they would like some kind of daily work log, along with vehicle maintenance logs being implemented to ensure proper vehicle care.

A motion was made by Jason Turner and seconded by Dale Yoder to table raises for all staff until next month. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

A motion was made by Amos Allen and seconded by Jason Turner to adjourn. The motion carried with the following voting yes: Charles Coblentz, Amos Allen, Michael Southern, Ed Yoder, John Cobb, John Diacon, Dale Yoder, and Jason Turner. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblentz at 10:26 p.m.

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**Secretary / Treasurer**

**(seal)**