



Mayes County Rural Water District No. 2
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MINUTES OF REGULAR MONTHLY BOARD OF DIRECTORS MEETING December 8, 2025

The regular monthly board meeting of Rural Water District #2, Mayes County, Oklahoma was held at the District Office in Mazie Oklahoma.

Notice of Meeting was posted December 5, 2025, at 3:30 p.m. on the office door of Mayes County Rural Water District No. 2 in Mazie.

The meeting was called to order by Chairman Charles Coblenz at 7:29 p.m.

Quorum was established – Members present: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder.

Members late: None.

Members left early: None.

Members absent: John Cobb and Jason Turner.

Employees present: Tom Rotert, Brian Kellogg, Ryann Rotert, and Kathy Waggoner.

Visitors present: Roy Reed with Reed's Excavating Service.

Under Public Comment: Roy Reed with Reed's Excavating Service was present to demonstrate to the Board the major problem he has been dealing with while working on work orders for the District. There have been multiple repairs done on the same pipe material, polyethylene, that is failing due to the aging infrastructure of the District. The material was used widely throughout the District and is now failing. He informed the Board that this is why there are more and more work orders being made for seemingly the same problem: leaks at the meter. The polyethylene pipe was used to make the connection to the customer's service line from the meter.

A motion was made by John Hardin and seconded by John Diacon to approve the minutes of the November 10, 2025 meeting. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Amos Allen to approve November bills check numbers 21512-21539 plus 23 bills to be paid online, December payroll and postage in the amount of \$207,693.29 from the Welch State Bank Revenue Fund. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by Dale Yoder to approve the following benefit unit applications: BU# 3124 – Marjorie Bontrager
BU# 3125 – Travis Henry

And BU# 3132 – Wayne Yoder pending proper paperwork. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve the following benefit unit transfers:

BU# 2726 – Jill Cales & Steve Hassinger to Jake Helmuth
BU# 2401 – Dustin Herrick to Mickey and Lisa Robertson
BU# 1670 – John and Betty Timmons to Francisco Velazquez Alcantar
BU# 1610 – Clint Pernack to Rachel and Christopher Eck
BU# 2842 – B&H Realty to Metter Hall Properties
BU# 1107 – Gordon Fitzgerald to Garrett Ayers
BU# 2841 – Tomy Allen to Allison and Jason Phillips
BU# 2181 – Danil Borlak to Brandon Vang

The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Ed Yoder and seconded by Amos Allen to approve the revocation for non-payment of Benefit Unit # 1808, Joyce Wyrick, after sending 3 certified mail notices to the last known address, with 30 days' notice between each. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Amos Allen and seconded by Dale Yoder to approve the voluntary surrender of Benefit Unit # 535, Charles and Tracy Bethard. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Ed Yoder to approve passing the proposed \$0.06 per thousand gallons increase on to customers, if approved by Oklahoma Ordnance Works Authority, effective for January's usage. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by Dale Yoder and seconded by Amos Allen to approve Pay Request No. 4 – Final and release of retainage to King Excavating, Inc. in the amount of \$23,189.10 for completion of the ARPA E 550 Rd & N 4380 Rd Water Line Project, with check number 21540. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by John Diacon to approve Pay Request No. 6- Final and release of retainage to Ira M Green Construction, Inc. in the amount of \$171,554.65, for work completed on the Inola WWTP Water Line Extension Project, with check number 21541. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

A motion was made by John Hardin and seconded by Michael Southern to approve the Development Agreement with Stednum RV Park located on S 431 road south of US 412 as stated in accordance with policy for 30 lots. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, and John Hardin. Voting no: None. Abstained: Dale Yoder.

Engineer Brian Kellogg gave a brief Engineering Report: Both the ARPA and Inola WWTP projects are finishing up; he will be doing a final inspection with Manager Tom Rotert to ensure all clean up has been completed. Waiting on SCADA equipment to be ready.

Tom Rotert gave a Manager's Report: Water loss was at 44.33%. Disbursement was up mostly due to 3 road bores, which we will be reimbursed for, plus some equipment repairs and more supplies needed than usual. Looking into a quote from Zenner to replace all of the MIUs that are not working with their new cellular endpoints to see whether that is a feasible solution until we get a new meter reading system. Advised the Board that he's been having issues with an employee, specifically with answering the after hours phone calls; the Board recommends checking with other Districts to see how they handle their after hours calls. Engineer stated some other Districts use an answering service. Manager will look into options.

A motion was made by Ed Yoder and seconded by Michael Southern to adjourn. The motion carried with the following voting yes: Charles Coblenz, Amos Allen, Michael Southern, Ed Yoder, John Diacon, John Hardin, and Dale Yoder. Voting no: None. Abstained: None.

The meeting was adjourned by Chairman Charles Coblenz at 9:25 p.m.

Secretary Treasurer
(seal)

